

## **HORTON IN RIBBLESDALE PARISH COUNCIL**

Parish Clerk – Ian Orton

clerk@hortoninribblesdale-pc.gov.uk

### **Minutes of the Meeting of Horton-in-Ribblesdale Parish Council held in the Pavillion on Monday 9<sup>TH</sup> March 2026 at 7.30pm.**

**Present** – Parish Cllrs Martin Hanson (Chair), Liz Hornby, Lorraine Leary, Thomas Milman, Ian Mounsey and North Yorkshire Councillor David Staveley.

**Members of the Public:** Six member of the public were present.

**Parish Clerk:** Ian Orton

**407/26: Apologies for Absence:** Cllr Fiona Durham

**408/26. Code of Conduct – Localism Act 2011 To record any councillor’s disclosable pecuniary interests in relation to any item on this agenda. To consider any changes in members’ register of interests & to consider dispensations:** None declared.

**409/26. Minutes of Parish Council Meeting held on 9<sup>th</sup> February 2026.**

After discussion the Council resolved to recommend approval of the minutes.

**410/26: Matters Arising:** Cllr Hornby indicated that the Council did not agree that a seasonal car park had been in place at Holme Farm for at least ten years adding that overnight parking by mobile homes was becoming an issue. The Chair agreed and suggested that large stones could be used to prevent unauthorised car parking. The Chair suggested a walkabout to identify the problem areas would be useful.

**411/26: Public Participation:** No questions were raised.

**412/26: Rural Housing Enablement:** A representative from the North Yorkshire Council Rural Housing Team explained the development of affordable housing in rural communities and how Horton in Ribblesdale could benefit from the work of the team. After a number of questions the Council agreed that a housing needs survey could be carried out in the parish and the results reported back to the Council.

**413/26: A Community Building in Ribblesdale:** The Chair explained that a meeting with the Chairs of the Playing Fields Charity and Village Hall Charity had been arranged for 25<sup>th</sup> February 2026 but he was the only Chair to attend. The clerk read out an email from the Chair of the Playing Fields indicating there was a significant amount of work to be done before the project reached planning stage. After discussion it was agreed the Playing Fields and Village Hall Charities may wish to hold their Annual Meetings on the same night as the Parish Council when the community will have an opportunity to ask about a Community Building for the parish.

**414/26: North Yorkshire Council Reports:** NYC Cllr David Staveley went through his report for March 2026 giving details of the need for special education need to be fully funded, a call for volunteers to tackle litter bugs and an update on the work with Care leavers.

**415/26: Financial Statement and Invoices for Payment:**

a) **Financial Statement 06.03.26** The clerk reported that at 06.03 2026 there was £8674.73 in the Business Account, £6488.81 in the Savings Account and £3278.40 in the Dimsdale Account. The Council had started the financial year with just under £8000 in the Business Account. A draft 2025/26 Financial Statement will be brought to the 9<sup>th</sup> March Council meeting.

b) **Invoices:** The clerk gave details of the invoices to be paid including npower and the clerks February salary and admin costs. Income from Helwith Bridge Car Park had increased to £12 per month.

**416/26: Planning:**

a) **Planning Applications:** *No applications had been received.*

b) **Planning Decisions:** No decisions had been made since the last meeting but it was anticipated a decision re the Holme Farm seasonal car park on 26<sup>th</sup> March 2026.

**417/26: Green Space Issues:**

a) **Horton Primary School Playing Fields:** The clerk asked if the Council wanted to work with the community to keep the playing fields in community use possibly reviewing the plans for allotments. After discussion the Council noted the comments of the clerk.

**418/26: Highways, Street Lighting & Maintenance:**

a) **Helwith Bridge Picnic Tables:** The clerk asked for an update on the delivery of the picnic tables and Cllr Jackson confirmed they were in the process of being delivered.

**419/26: Annual Meeting:** The clerk asked if the Council wanted light refreshments at the Annual Meeting to try and attract the community. The Chair indicated they had tried this before and it did not attract many more people.

**420/26: Correspondence:**

a) The clerk confirmed that all relevant correspondence had been circulated to the Council.

**421/26: Reported Incidents:** North Yorkshire Police had 9 reports to the police between 08.02.26 & 07.03.26 suspect vehicle, concern for suspect person (drink), theft of quad bikes recovered in Skipton, theft of copper cable and concern for welfare.

**422/26: Staffing Update:** The clerk indicated that he wished to resign so the Council could appoint a new clerk to plan for the future. The clerk confirmed he was giving three months' notice and his last day would be Sunday 31 May 2026 which would ensure the documentation was ready for the Annual Return and the Annual Meetings. The clerk would place an advert for his replacement locally and with Yorkshire Local Council's Association and the Society of Council Clerks.

**423/26: Any Matters not included on the agenda which the Chair considers to be a matter of urgency:** a) The Chair confirmed no urgent items had been raised.

**424/26: Exclusion Press and Public:** The Chair requested the exclusion of the public owing to the confidential nature of the business.

**Grass Cutting Contract 2026-29:** The clerk introduced a report that gave details of the eight firms who had been invited to submit a tender for the Grass Cutting Contract plus details of the one submission from the existing contractor based on the same specification and the same charges as the existing contract.

Cllr Jackson indicated another local contractor was interested in the contract but had only recently become aware of the contract procedure. After discussion it was agreed:

- a) The contract procedure should be extended to 5pm Friday 13<sup>TH</sup> March 2026 to allow late submissions for the contract.
- b) If no further bids were received by 5pm Friday 33th March 2026 the contact were to be awarded to Horton Landscape & Winter Maintenance Ltd on the terms of the submission.
- c) Maintenance of the Pinfold and Helwith Bridge grass areas were to be removed from the Grass Cutting Contract 2026 -2029.

**425/26: Date of Next Parish Council Meeting:  
Monday 13<sup>th</sup> April 2025 at 7.30pm at the Quarry**

**Chair .....**

**Date .....**